



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 1st March 2023 at 7.15pm

This meeting will be held **St John's Hall, Penhow**. Members of the public are invited to attend.

The meeting will also be online. Please contact the clerk for joining details.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

1. **Apologies** – to receive and accept apologies
2. **Declarations of Interest**
3. **Previous Minutes**
 - To approve the minutes of the ordinary meeting held on Wednesday, 8th February 2023
4. **Matters Arising** (that are not included as part of the agenda) to include but not limited to:
 - Wildflower signage
5. **Public Participation** (limited to 15 minutes)
 - Greenmeadow Lane, speeding and other traffic issues
6. **Ward Councillor Matters**

Discussion and feedback from the NCC Councillors.
7. **Events for 2023 and beyond**
 - Coronation celebration street parties
 - D-Day 2024
8. **Broadband in Penhow**
 - Update by Cllr Harries
9. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison – Cllr John Wagstaff
 - (ii) Green Spaces – Cllr Michael Weekes
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 - (iii) Recreation Grounds and Street Furnishings – Cllrs John Wagstaff and Keith Jones
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 - (iv) St John's Hall – Cllr Keith Jones
10. **Village Matters**
 - Local Development Plan (LDP)
11. **Planning Applications**
 - 23/0119 Silver Birches



Planning Application Updates (for information only)

- 22/1159 Badger's Bend Waiting for NCC decision

12. Accounts & Financial Matters

- Balances

Penhow CC Summary Report			
Bank balance - Current Account		£	-
Bank balance - Business Reserve Account as at: 03.02.23		£	16,320.04
Cash		£	-
Plus receipts not yet showing on statement		£	-
Less uncashed cheques	964	£	77.55
	971	£	20.00
	972	£	454.80
	973	£	106.50
Total uncashed cheques		£	658.85
BALANCE at 03.02.23		£	15,661.19

Many thanks to Cllr Bartlett for reviewing the monthly figures.

- PCC bank account update
- To confirm payments made since the last meeting:
 - New laptop £449.00
- Agree payments to be made:
 - Clerk Salary (this will include backdated holiday payment)
 - OVW membership (see item 13)
 - ALS invoice for work in the park

13. Governance

- Membership of OVW – letter and invoice from OVW attached.
- OVW training survey – to consider the responses to be submitted for this survey. Questions included in the attached document
- Training plan – to confirm the implementation of a training plan
- Cyber Protection training document – to receive and note any actions arising
- Section 6 report

14. Risk Assessment Document

Regular review of the document

15. Items for Information

17. Date of next meeting

The usual date of the next meeting is Wednesday, 5th April 2023 at 19:15