



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 11th January 2023 at 7.15pm

This meeting will be held **at St John's Hall, Penhow**. Members of the public are invited to attend. The meeting will also be online. Please contact the clerk for joining details.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

1. **Apologies** – to receive and accept apologies
2. **Declarations of Interest**
3. **Previous Minutes**
 - To approve the minutes of the ordinary meeting held on Wednesday, 7th December 2022
4. **Matters Arising** (that are not included as part of the agenda) to include but not limited to:
 - Sign for the park
 - Playing field protocol
 - Volunteers for village events
 - One Voice Wales update
 - Insurance claims
5. **Public Participation** (limited to 15 minutes)
 - Damaged 'Penhow' sign on the A48
 - Damaged stiles
6. **Ward Councillor Matters**

Discussion and feedback from the NCC Councillors. To include:

 - Questions re the participatory budgetary programme
 - NCC response to queries raised by PCC
7. **Events for 2023**
8. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison – Cllr John Wagstaff
 - (ii) Green Spaces – Cllr Michael Weekes
 - Hedge planting
 - (iii) Recreation Grounds and Street Furnishings – Cllrs John Wagstaff and Keith Jones
 - Quotation for refurbishing play equipment to be considered
 - (iv) St John's Hall – Cllr Keith Jones
9. **Village Matters**
 - Carol singing
 - Broadband issues – BH
 - Site meeting re Greenmeadow Drive entrance to the park



10. Planning Applications

No new applications have been received since the last meeting

Planning Application Updates (for information only)

- 22/1147 Nutfield Waiting for NCC decision
- 22/1159 Badger's Bend Waiting for NCC decision
- 22/1083 Seymour Avenue Waiting for NCC decision
-

11. Accounts & Financial Matters

Balances

Bank balance - Business Reserve Account as at: 05.12.2022					£	20,858.22
Cash					£	-
Plus receipts not yet showing on statement					£	-
Less uncashed cheques						
				949	£	120.00
				950	£	565.66
				951	£	1,940.08
				952	£	60.00
				953	£	30.93
				954	£	250.50
				955	£	135.60
Total uncashed cheques					£	3,102.77
BALANCE at 05.12.22					£	17,755.45

Many thanks to Cllr Bartlett for reviewing the monthly figures.

- Agree payments to be made:
 - Clerk Salary
 - Griffiths Signs - £48.00
 - Hall hire Sept, Oct, Nov- £45.50
 - Christmas lights expenses - £47.46

12. Governance

- Protocol for public participation
- Annual Newsletter

13. Risk Assessment Document

Regular review of the document

14. Items for Information

Seasonal meal – confirm numbers

17. Date of next meeting

The usual date of the next meeting is to be held on Wednesday, 8th February 2023 at 19:15