



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 6th July 2022 at 7.15pm

This meeting will be held **at St John's Hall, Penhow**. Members of the public are invited to attend. The meeting will also be online. Please contact the clerk for joining details.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

1. Welcome to our new Community Councillors

Apologies – to receive and accept apologies

2. **Declarations of Interest**

3. **Previous Minutes**

- To approve the minutes of ordinary meeting held on Wednesday, 8th June 2022.

4. **Matters Arising** (that are not included as part of the agenda) to include:

- Garden Competition
- Jubilee bench

5. **Public Participation** (limited to 15 minutes)

6. **Ward Councillor Matters**

- Discussion and feedback from the NCC Councillors
- PCC request that the weekly update from City Councillors also be put onto Penhow Matters

7. **Councillor Areas of Responsibility Matters Updates**

(i) Community Liaison – Cllr John Wagstaff

(ii) Green Spaces – Cllr Michael Weekes

- Wildflower beds
- Planters

(iii) Recreation Grounds and Street Furnishings – Cllrs John Wagstaff and Keith Jones

- Rospa report

8. **Village Matters**

- Issues re Penyworlod Lane
- Issue with dogs not on a lead in the village
- Walking path – update re planning for the extension of the walking path

9. **Planning Applications**

- No new applications have been received since the last Community Council meeting.

Planning Application Updates (for information only)

- 22/0440 Brooklands Cottage – Awaiting NCC decision



- 21/1305 Dale View – Awaiting NCC decision

10. Accounts & Financial Matters

- Balances

Penhow CC Summary Report					
Bank balance - Current Account				£	-
Bank balance - Business Reserve Account as at: 01.06.2022				£	31,765.85
Cash				£	-
Plus receipts not yet showing on statement				£	-
Less uncashed cheques				910 £	27.40
				911 £	100.00
				912 £	513.95
				913 £	15.99
				914 £	237.00
				915 £	74.45
				916 £	269.80
Total uncashed cheques				£	1,238.59
BALANCE at 01.06.22				£	30,527.26

Many thanks to Cllr Bartlett for reviewing the monthly figures.

- Confirm payments to be made:
 - Clerk Salary and HMRC payment
 - Direct Debit payment for EE
 - Works in the park invoice
 - Rospa invoice
 - Hall meeting invoice
 - Jubilee Bench invoice
- Consider renewal of OSS membership

11. Governance

- To review our procedure for multi-location meetings
- To receive the presentation 'Community Councils – Legislation and Code of Conduct June 2022'. Consider the implementation of this document.
- To receive the Finance and Governance toolkit from OVW.

12. Risk Assessment Document

Regular review of the document

13. Items for Information

14. Date of next meeting

The usual date of the next meeting would usually be Wednesday, 7th September 2022 19:15

