



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 6th April 2022 at 7.15pm

This meeting will be held **at St John's Hall, Penhow**. Members of the public are invited to attend. The meeting will also be online. Please contact the clerk for joining details.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

1. **Apologies** – to receive and accept apologies
2. **Declarations of Interest**
3. **Previous Minutes**
 - To approve the minutes of ordinary meeting held 2nd March 2022
4. **Matters Arising** (that are not included as part of the agenda) to include:
 - Signs for the park
 - Maintenance for Rockfield Glade
5. **Public Participation** (limited to 15 minutes)
 - Bus routes/services for Penhow
6.
 - The new owners of Castell Prin Woods will be attending the meeting to share some of the conservation, ecology and community involvement plans that they have for this special place with the Community Council.
7. **Ward Councillor Matters**
 - Discussion and feedback from the NCC Councillors
8. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison – Cllr Bob Shepherd
 - As Cllr Shepherd will be retiring from his position of Community Councillor, a new representative on the St John's Hall committee will need to be appointed.
 - (ii) Green Spaces – Cllr Michael Weekes
 - Wildflower areas
 - (iii) Recreation Grounds and Street Furnishings – Cllrs John Wagstaff and Keith Jones
 - Proposed walking path update
 - Contractors using the park for access
9. **Village Matters**
 - Picnic in the Parc. Update by the working group.
 - To consider a lasting Jubilee memorial for the village.
10. **Planning Applications**
 - No new planning applications have been received since the last meeting



Planning Application Updates (for information only)

- 21/1277 Oaklands, Castle Lane – NCC agreed
- 21/1305 Dale View – Awaiting NCC decision
- 22/0173 Steps Cottage – Awaiting NCC decision

11. Accounts & Financial Matters

- Balances

Penhow CC Summary Report					
Bank balance - Current Account				£	-
Bank balance - Business Reserve Account as at: 04.03.2022				£	25,329.49
Cash				£	-
Plus receipts not yet showing on statement				£	-
Less uncashed cheques			894	£	11.38
			895	£	207.00
			896	£	427.00
			897	£	5.60
			898	£	126.00
			888	£	288.00
Total uncashed cheques				£	1,064.98
BALANCE at 04.03.22				£	24,264.51

- Confirm payments to be made:
 - Clerk Salary and HMRC payment
 - NCC Grounds Maintenance quarterly charge £324.77
- To consider the annual salary award document from NALC
- To receive and consider the outcome of the external Audit
- To consider the request from the Hall Committee for funds to support the running of St John's Hall
- To consider the requests received from YFC and the Samaritans
- To consider the request from Penhow Village Shop

12. Arcade Road - update

13. Risk Assessment Document

Regular review of the document

14. Items for Information

Arrangements for Councillor seasonal meal

14. Date of next meeting

The usual date of the next meeting would usually be Wednesday, 11th May 2022 (after the elections which are due to be held on Thursday, 5th May 2022).