



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

Minutes of the Ordinary Meeting held on

Wednesday, 20th October 2021 at 7.00pm at St John's Hall, Penhow

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

Present:

John Wagstaff – Chair
Keith Jones
Michael Weekes
Viv Blandford
Jan Bartlett
Bob Shepherd

Nicola Sutherland – clerk

One member of the public (left at 19:35)

Will Routley – City Councillor
Ray Mogford - apologies

1. Apologies were received and accepted from Ray Mogford.

The Chair welcomed all to the first meeting held at St John's Hall since the start of the Covid-19 pandemic. He confirmed that Anne Underwood has left the Community Council. Anne put an enormous amount of time and hard work into her role as a Community Councillor and she will be missed. The Chair will write to thank her for her time on the Council.

2. **Declarations of Interest**

Keith Jones – planning 21/0886 70 Greenmeadow Drive

3. **Previous Minutes**

- The minutes of the 1st September 2021 meeting were agreed as a true and accurate record. Proposed by Jan Bartlett and seconded by Keith Jones.

4. **Matters Arising**

- It was confirmed that the new street name plates for Rockfield Glade and Greenmeadow Drive had been ordered. Martyn Blandford has kindly volunteered to install the new nameplates. The nameplates should be ready within the week.
- Protocol for double yellow lines has been requested from NCC. Awaiting a response to this.
- There are several possible grants that could be accessed to help with funding for extending the walking path in the park. This information will be circulated to Councillors.
- The goal posts need to be measured so that new nets can be purchased. Arrangements agreed for this.
- The new signs for the park need to be confirmed and ordered. Arrangements agreed for this.



- Wi-Fi for use in St John's Hall needs to be investigated. A dongle will be trialled to find out if hybrid (face to face and online at the same time) meetings can be held from the hall.
- A letter was sent to NCC Chief Executive re the use of Five Lanes Recycling site for Penhow residents. To date, no response has been received. William Routley confirmed that Penhow residents can currently use the site but they will have to pay (by weight) for anything that they deposit there. It was agreed to send a joint PCC/City Councillor letter to the Chief Executive of NCC about this issue.

5. Public Participation

- The **Arcade Road** planning appeal was discussed. The Chair was very clear and confirmed that Penhow CC had agreed with the planning request for the new dwelling but with conditions – flooding, drainage, the road being brought back to standard, hedges trimmed and maintained. Penhow CC issue is with Newport City Council as this is an adopted highway that should be kept as such. This issue has been ongoing for four years and PCC are considering making a formal complaint. The Chair will be attending the planning appeal on behalf of Penhow CC.
- Will Routley discussed **police involvement** and how to assist residents to get action with the police on issues that they need support with.
- **Weeds** on the Greenmeadow Drive to Greenmeadow Lane cut through. PCC will query this work with NCC. However, the Chair will weed the cut through on this occasion.
- **Why are there no buses** into Parc Seymour from Newport between 10:25 and 14:25? Penhow CC will write to Newport Transport about this issue and also ask why the service is intermittent with some buses not running according to the timetable.
- **Fitness in the park.** The request to use the park for fitness activities was discussed. Concerns were raised about parking issues and possible use of loud music. The clerk was asked to find out whether the group would be run for commercial gain as insurance implications must be confirmed. This item will be discussed on the next agenda.

It was noted that other groups use the park for organised activities. The Chair will approach these groups to find out their current arrangements.

- If there are going to be **double yellow lines** in Parc Seymour, where are they going to be? It was confirmed that currently markings on Market Road and the Greenmeadow Drive entrance of the park are being investigated.
- Request for a **path to the swings** in the play area so that the children do not have to walk through the grass. This request was discussed and unfortunately this is not something that can be implemented at this point.

6. Ward Councillor Matters

William Routley, City Councillor reported on the following:

The chicken manure that was left on the field at Castle Farm has now been spread and the odour has now reduced.



A sandbag shed has been sited at the Rock and Fountain for the use of residents of Penhow and Llanvaches.

The City Councillors have been visiting Penhow to meet with residents and to walk around to identify and help to address concerns. In particular they are watching the drainage and flooding issue.

The City Councillors have been trying to find out about off-road bikes and data about numbers of reports, incidents etc. The information that has currently come back was not clear so, City Councillors are writing to the police complaints department to try to get a clearer picture of what is currently happening to combat the problem of off-road bikes using Penhow and Wentwood Forest.

Highways – the City Councillors will be meeting with Martin Coombes to find out the results of the traffic measuring data collection on Market Road.

They are also pushing for a site visit to the Penywrold road junction with the A48 so that the officers can see the difficulties of exiting this junction first hand. Other highways concerns along this stretch of road were also discussed.

It was confirmed that the Fflecsi Bus does come to the Langstone Ward but, only as far as the Magor Road and then on to Underwood. It does not come to Penhow.

Funding for the park. A Councillor raised the question raised about possible 50% funding for work in the park via the Senedd and City Councillors. Mr Routley agreed to look into this and report back to Penhow CC

7. Councillor Areas of Responsibility Matters Updates

(i) Community Liaison - Bob Shepherd

- Community First – The magazine is due to finish in its current form next May. There is not currently anyone in the frame for taking over the magazine from May 2022. Any funds that are left in the account will be distributed to local good causes.
- St John's Hall is now open. Some maintenance issues were raised with the hall representative by Councillors.

(ii) Green Spaces - Michael Weekes

- The wildflower areas have been strimmed and prepared for the winter months (with the exception of the park. This will be completed once the flowers have finished).
- Feedback was requested about what could be planted in the three new areas in the park. This will be an item for the next agenda and Councillors are requested to bring ideas to this meeting. The Clerk will also ask for public input into this.
- The issue of weeds on the cycle track was discussed. The problem with weeding is that each time a weed is pulled, it breaks the surface further. The weeds were sprayed to control them and it has been agreed to continue to spray this area to maintain the surface of the cycle track.



(iii) Recreation Grounds and Street Furnishings -John Wagstaff and Keith Jones

- It was confirmed that the park is walked around on a weekly basis. Some new signs have been installed. There is still an issue about the boundary of the park. The Clerk will pass a copy of the original map to the Councillors to confirm the boundary.
- Three fence posts need some work. Clerk to arrange this.
- The brass plaque on the new bench will be polished by Viv Blandford.
- The clerk is to follow up with the contractor about outstanding work in the park.
- It was noted that the new furniture in the play area, constructed by ALS, is very good. The clerk to send a note of thanks to ALS for this.

8. Village Matters

- The junction of Penyworld Road and the A48. See item in Ward Councillor Matters.
- Options for the Jubilee Celebrations in June 2022 were discussed. Clerk to ask local residents for ideas and also to request volunteers to help with organising the event.
- Arcade Road Appeal. See item in Public Participation.
- The request from 1st Wentwood Scouts to hold a firework display in the park was agreed.
- It was agreed to purchase two more sets of Christmas lights for the Christmas display. The Remembrance Display was also agreed.

9. Planning Applications

- 21/1034 21 Seymour Avenue. The Councillors had no issues to raise. The Clerk will confirm this with NCC planning.

21/0886 70 Greenmeadow Drive – Penhow Community Council had no concerns to raise with regards to this planning application.

10. Planning Application (Updates for information only)

21/0400 Picodean	NCC granted with conditions
21/0865 The Grove, Bowden's Lane	NCC granted
21/0886 70 Greenmeadow Drive	Awaiting NCC decision

11. Accounts & Financial Matters

- Balances



Penhow CC Summary Report					
Bank balance - Current Account				£	-
Bank balance - Business Reserve Account as at: 03.09.21				£	22,055.91
Cash				£	-
Plus receipts not yet showing on statement				£	-
Less uncashed cheques				861	£ 427.00
				862	£ 5.60
				863	£ 722.37
				864	£ 12.00
Total uncashed cheques				£	1,166.97
BALANCE at 13.09.2021				£	20,888.94

- The above balances and the cheques below were confirmed.
865 £427 – clerk salary
866 £5.60 – HMRC
867 £324.77 – grounds maintenance
868 £540.00 – new picnic bench in the play area
- The Clerk confirmed that Audit Wales were continuing with the audit and had asked for some details of spending.
- A donation for the Scout troop was discussed. Penhow CC are planning to hold an event for the Jubilee in the summer which they would like the scouts to help with and a donation could be provided to support this.

12. Risk Assessment Document

- It was noted that the document has been updated with Covid-19 information.

13.

- Advice has been sought on the co-option of Community Councillors from One Voice Wales. Clerk to confirm with Councillors by email.
- The gift for the retiring Councillor was agreed unanimously.

14. Items for Information

There were no items for information.

15. Next Meeting – 17th November 7.00pm St. John's Hall