



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

Agreed Minutes of the **Ordinary Meeting** held on **Wednesday, 1st September 2021, Mission Hall, Penhow**

Present:

John Wagstaff – Chair
Anne Underwood – Vice-Chair
Jan Bartlett
Viv Batchelor
Keith Jones
Bob Shepherd

Nicola Sutherland – clerk

1. Apologies were received and accepted from Michael Weekes and City Councillor William Routley.

2. **Declarations of Interest**

Jan Bartlett – flooding item in Village Matters.

3. **Previous Minutes**

- The minutes were approved as a true and accurate record. Proposed by Jan Bartlett and seconded by Viv Blandford.

4. **Matters Arising**

- Signs – Councillors will confirm the number and type of signs required for the park and pass the order to the clerk before the next meeting. Clerk also to confirm with Griffiths Signs the cost of new street name signs.
- Clerk to submit a request to NCC for double yellow lines to be installed at the Greenmeadow Drive park entrance and also on Market Road near to the Rockfield Glade entrance.
- New Community Councillor. Sub-group will meet to set the interview questions and then will meet with each of the candidates to interview and appoint (JW, VB, BS). Clerk to also send a list of eligibility criteria to each of the candidates.

5. **Public Participation**

- Fflecsi Bus
At present residents of Penhow cannot access the Fflecsi bus. The Clerk will pass this concern onto the City Councillors to raise with NCC and Newport City Buses.

6. **Ward Councillor Matters**

- No City Councillors were present.

7. **Councillor Areas of Responsibility Matters Updates**

- (i) Community Liaison - Bob Shepherd
 - Community First will finish in the current format in May 2022. There is a suggestion from Langstone CC that they take the responsibility for this magazine in the future. It is possible that the magazine may not continue in its present form and may become digital. Any remaining funds in the Community First account will be distributed to charitable groups locally.



- St John's Hall committee meeting is due to take place on the 6th September. It is hoped that the hall will be able to open following this meeting.

(ii) Green Spaces - Michael Weekes

- The wildflower beds will be left to die back before work is carried out in the Autumn to prepare the ground for next year. It was noted that all the flower beds, especially the new ones in the park, have looked beautiful this year.

(iii) Recreation Grounds and Street Furnishings -John Wagstaff and Keith Jones

- The park grounds have been inspected. It is clear that the park is being very well used. There is some remedial work that must be carried out. Clerk to ask contractor to either spray or burn the weeds on the bike path (these cannot be pulled out as they are embedded into the sub-structure of the path and will damage the surface further if pulled out).
- The plan to extend the walking path was discussed. There is some money identified in the budget for improvements to the park, including the path. The Clerk was asked to look for any grants that would support this work.
- The football nets are due to be replaced. Clerk to order new nets.

8. Village Matters

- Five Lanes Recycling Centre – This issue has still not been resolved. PCC will write to the Chief Exec of NCC and also to Viridor to request that Penhow residents are allowed to use the local tip. Chair to draft this letter.
- Carol Singing – The Chair will liaise with Sue Kent to arrange the singing in December.
- Wentwood Forest – Anne Underwood attended a meeting with the Forest owners, the police, the fire-service and a City Council representative. The proposal to implement a Traffic Regulations Order (TRO) was discussed. This would include the road that goes to Cadeira Beeches and would remove the motor vehicle rights. AU attended to ensure that the gating that was proposed would be suitable for all users. It was requested that all the public entrances in Wentwood on the highways register are covered by the TRO. Volunteer scheme and public information sessions are planned.
- Flooding on Arcade Road. Plans are being drawn up by NCC to get rid of the floodwater. Martin Bird NCC is working on this action.
- Queen's Jubilee Celebrations in June 2022. Plans for this include lighting the Beacon in the park and holding a 'Party in the Park' during the afternoon. A firework display was considered but concern about the light nights means that this will probably not be possible.
This will be agenda item in October. Viv Blandford to email councillors with spreadsheet of previous party in the park ideas. Concern was also raised about how to keep the beacon lit for a suitable period of time.

9. Planning Applications

21/0865 The Grove, Bowden's Lane. No objections or concerns to raise.

10. Planning Application (Updates)

21/0400 Picodean Awaiting NCC decision



11. Accounts & Financial Matters

- Balances

Penhow CC Summary Report					
Bank balance - Current Account				£	-
Bank balance - Business Reserve Account as at: 05.08.21				£	34,674.22
Cash				£	-
Plus receipts not yet showing on statement				£	-
Less uncashed cheques					
			842	£	1,000.00
			854	£	1,250.00
			855	£	9,834.00
			856	£	423.40
			857	£	9.20
			858	£	29.98
			859	£	12.00
			860	£	60.00
Total uncashed cheques				£	12,618.58
BALANCE at 21.08.2021				£	22,055.64

- Budget Overview.
The planned improvements to the park are to be highlighted within the budget to identify the money currently saved towards this work.

12. Risk Assessment Document

- Monthly review – no updates required this month.

13. Co-opted Councillor

- Confirm the arrangements for the appointment of the new Community Councillor. See matters arising.

14. Items for Information

Green food bags – City Councillors contacted the green bag team to arrange for a supply to be kept at the shop. Residents can collect the food recycling bags from Penhow village shop.
Penhow Guide – will be an agenda item at the next meeting
Hybrid meetings. Clerk to investigate ways of implementing this requirement.

Meeting ended at 20:30.

15. Next Meeting – normally 6th October 2021. Venue tbc.