



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 4th August 2021 at 5.30pm

This meeting will be held at the **Mission Hall, Penhow**. Members of the public are invited to attend.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

1. **Apologies** – to receive and accept apologies
2. **Declarations of Interest**
3. **Previous Minutes**
 - To approve the minutes of ordinary meeting held 2nd June 2021. The July 2021 meeting was postponed so the last meeting was held on 02.06.21.
4. **Matters Arising**
 - Covid-19 Memorial Bench
 - NCH meeting with PCC
 - Arcade Road
 - Parking and speed on Market Road (See item 8.)
 - Audit of signs in park
5. **Public Participation**
6. **Ward Councillor Matters**
 - (i) Discussion and feedback from the NCC Councillors
7. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison - Bob Shepherd
 - (ii) Green Spaces - Michael Weekes
 - (iii) Recreation Grounds and Street Furnishings -John Wagstaff and Keith Jones
 - RoSPA report
 - Playground Repairs
8. **Village Matters**
 - Traffic, parking and speed issues in the village. To include:
 - Parking for the school bus near to the A48 junction, particularly in the morning
 - Visitors to the park leaving cars near to and on the junction of Rockfield Glade
 - Vehicles being left opposite junction near Rockfield Close leading to double parking issues
 - Poor visibility due to overgrown hedges
 - Poor visibility when overtaking parked vehicles on Greenmeadow Drive when volume of parked vehicles is high
 - Parking in turning areas
 - Speeding on Market Road



- Obstruction of public footpath off Bowden's Lane
- Wentwood Forest

9. **Planning Applications**

21/0400 Picodean – resubmission. No objections submitted by PCC on 13.07.21

No new applications received since 13th July 2021.

10. **Planning Application (Updates)**

21/0510 21, Seymour Avenue Part granted/part refused by NCC

11. **Accounts & Financial Matters**

- Balances

Bank balance - Current Account					£	-
Bank balance - Business Reserve Account as at: 05.07.21					£	33,583.77
Cash					£	-
Plus receipts not yet showing on statement					£	-
Less uncashed cheques				842	£	1,000.00
				852	£	324.77
				853	£	29.80
Total uncashed cheques					£	1,354.57
BALANCE at 13.07.2021					£	32,229.20

- To confirm invoice payments:
PMJ – contract payment and flowers for planters £190
Glasdon UK – two memorial benches £1157.69
NCC Grounds Maintenance £324.77
Fasthost domain name annual charge £19.99
Clerk expenses £9.81

Covid-19 memorial bench £1250
WM work in the park £9834
- Clerk contract of employment



- For information: Starleaf online platform - £10.99 per month going forwards

12. **Risk Assessment Document**

- Monthly review

13. **Standing Orders**

- To adopt Penhow CC Standing Orders (July 2021)

14. **Co-opted Councillors**

- To agree date for appointment process to be completed

15. **Items for Information**

16. **Next Meeting** – normally 1st September 2021