



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 7th July 2021 at 5.30pm

This meeting will be held online. If members of the public would like to attend, they must contact the clerk by noon on Tuesday, 6th July 2021 so that they can be issued with the joining details.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

1. **Apologies** – to receive and accept apologies
2. **Declarations of Interest**
3. **Previous Minutes**
 - To approve the minutes of ordinary meeting held 2nd June 2021
4. **Matters Arising**
 - Covid-19 Memorial Bench
 - NCH meeting with PCC
 - Arcade Road
 - Parking and speed on Market Road (See item 8.)
 - Audit of signs in park
5. **Public Participation**
6. **Ward Councillor Matters**
 - (i) Discussion and feedback from the NCC Councillors
7. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison - Bob Shepherd
 - (ii) Green Spaces - Michael Weekes
 - (iii) Recreation Grounds and Street Furnishings - John Wagstaff and Keith Jones
 - RoSPA report
8. **Village Matters**
 - Traffic, parking and speed issues in the village. To include:
 - Parking for the school bus near to the A48 junction, particularly in the morning
 - Visitors to the park leaving cars near to and on the junction of Rockfield Glade
 - Vehicles being left opposite junction near Rockfield Close leading to double parking issues
 - Poor visibility due to overgrown hedges
 - Poor visibility when overtaking parked vehicles on Greenmeadow Drive when volume of parked vehicles is high
 - Parking in turning areas
 - Speeding on Market Road



- Obstruction of public footpath off Bowden's Lane
- Wentwood Forest

9. **Planning Applications**

21/0400 Picodean – resubmission

10. **Planning Application (Updates)**

21/0510 21, Seymour Avenue Awaiting decision

11. **Accounts & Financial Matters**

- Balances

Penhow CC Summary Report					
Bank balance - Current Account				£	-
Bank balance - Business Reserve Account as at: 04.06.2021				£	36,379.75
Cash				£	-
Plus receipts not yet showing on statement				£	-
Less uncashed cheques					
			842	£	1,000.00
			843	£	329.84
			844	£	423.40
			845	£	9.20
			846	£	172.80
			847	£	28.80
Total uncashed cheques				£	1,964.04
BALANCE at 15.06.2021				£	34,415.71

- To confirm invoice payments:
PMJ – contract payment and flowers for planters £190
Glasdon UK – two memorial benches £1157.69
Covid-19 memorial bench £1250
- Clerk contract of employment

12. **Risk Assessment Document**

- Monthly review

13. **Items for Information**

14. **Next Meeting** – normally 4th August 2021