



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

To members of the Penhow Community Council

You are hereby summoned to the **Ordinary Meeting** to be held on

Wednesday, 2nd June 2021 at 5.30pm

This meeting will be held online. If members of the public would like to attend, they must contact the clerk by noon on Tuesday, 1st June 2021 so that they can be issued with the joining details.

Clerk – Nicola Sutherland (01633 401106) email clerk@penhowcommunity.org

1. **Apologies** – to receive and accept apologies
2. **Previous Minutes**
 - To approve the minutes of ordinary meeting held 5th May 2021
3. **Matters Arising**
 - Picnic table and covid-19 memorial bench. Quotes received and circulated to Councillors
 - Park boundary query
 - Street name signs update
 - Arcade Road update
 - Ideas for planting on the mounds in the park received from residents
4. **Public Participation**
5. **Ward Councillor Matters**
 - (i) Discussion and feedback from the NCC Councillors
6. **Councillor Areas of Responsibility Matters Updates**
 - (i) Community Liaison - Bob Shepherd
 - Hall Update. The Committee has met since the last meeting and decided to wait for things to settle further before taking decisions on opening. The next meeting will be at the beginning of July.
 - Community First. Volunteers to take over the magazine for Editor, Treasurer and Advertising Manager before next May (5/2022) are invited to join the team.
 - (ii) Green Spaces - Michael Weekes
 - Construction and works in the park
 - (iii) Recreation Grounds and Street Furnishings - John Wagstaff and Keith Jones
 - Cycle track equipment
 - Cycle track surface



7. **Village Matters**

- Traffic, parking and speed on Market Road
- Audit of Signs

8. **Planning Applications**

21/0510 21, Seymour Avenue

9. **Planning Application (Updates)**

21/0292 70 Greenmeadow Drive

Refused

21/0400 Picodean, Bowden's Lane

Awaiting decision

10. **Accounts & Financial Matters**

- Balances

Penhow CC Summary Report					
Bank balance - Current Account				£	-
Bank balance - Business Reserve Account as at: 05.05.2021				£	37,167.73
Cash				£	-
Plus receipts not yet showing on statement				£	-
Less uncashed cheques					
			836	£	423.40
			837	£	9.20
			839	£	292.86
			840	£	45.00
			841	£	18.00
Total uncashed cheques				£	788.46
BALANCE at 11.05.2021				£	36,379.27

- To confirm invoice payments:
Insurance Premium renewal £329.84
- Clerk contract of employment

11. **Risk Assessment Document**

- Monthly review

12. **Items for Information**

13. **Next Meeting** – normally 7th, July 2021