

Minutes of the meeting held on Wednesday, 5th February 2020 at St John's Hall, Penhow 7.15pm.

Present at the meeting were:

Chair: John Wagstaff

Councillors: Jan Bartlett
 Keith Jones
 Bob Shepherd
 Anne Underwood
 Michael Weekes
 Ray Mogford – City Councillor
 William Routley – City Councillor (arrived at 7.55pm)
 both City Councillors left at 8.30pm

Members of the public – Lauren Partridge, Sallie Mogford, Elaine Pilley

Clerk: Nicola Sutherland clerk@penhowcommunity.org

1.	Apologies – Viv Blandford, Beryl Morgan
2.	Previous Minutes – The minutes of the January 2020 meeting were proposed by Michael Weekes and seconded by Anne Underwood. The Chair signed a copy of the minutes as a true record.
3.	Matters Arising • Wildflower signs – the signs for the wildflower areas have been made and will be installed once each area has been rotavated. • A48 planning query – see item 10. • Walking track quotes – four quotes have been obtained for this work. Copies of quotes to be emailed to the Councillors and a decision will be made by email. • Mole catcher – taking place W/B 03.02.2020. • Greenmeadow Lane – clerk to report the potholes and state of the road again. • Exercise bike – the broken seat has been reported to maintenance. • Parking on A48 – this has been reported by the clerk to NCC, city councillors agreed to follow this up as the parking is obstructing vision for cars pulling onto the A48 from St John's Hall and surrounding properties. • Picnic in the Park – two members of the community have agreed to help to plan this event. • Health information – Anne Underwood visited the new Hub in Ringland.



	• Wildlife articles for retailing in the shop – Chair will email details of possible articles to councillors. Agreement will be made by email. Clerk to ask Penhow Shop for permission to sell through the shop. • Seasonal meal – Chair to email councillors with dates.
4.	Public Participation Picnic in the Park – Sallie Mogford offered her support for this event. Clerk to liaise. Mrs L Partridge attended the meeting to represent the planning put in for Rose Farm. (See item 9)
5.	Ward Councillor Matters Ray Mogford updated Councillors about boundary changes – the reason for change is to redress the numbers of voters per councillor. Need to move towards 2300 voters per councillor. Proposal to bring Bishton Community into Langstone Ward bringing in approx. 1500 residents. Langstone would stay as a 2 councillors ward and possibly be renamed as Langstone and Bishton Ward. Both ward councillors are content that this will work for Langstone Ward. William Routley updated Councillors about the recycling facility at Five Lanes. One resident has visited the facility with Councillor Routley to look at the problem and possible solutions. For £3.40, 20kg of waste can be taken to this facility by local residents. Councillor Routley put forward a proposal to pilot a scheme where a collection of recycling goods could be undertaken by a private provider and taken to the centre for a small fee. The Five Lanes Site is owned and operated by Viridor not MCC. Councillor Routley has written to NCC Chief Executive about Newport residents currently being unable to use the facility. He focussed upon the need to protect the environment and to reduce pollution (which is a health risk and a major factor in the health of the residents of Newport) and requested that the possibility that NCC could buy capacity for local residents from Viridor at the Five Lanes Site be investigated. Councillor Routley will keep us updated. PCC asked by Councillor Routley to put a group together to look at how the pilot could work and be put together. Councillor Routley has commissioned work looking at the state of local village lanes. Clerk to send details of Greenmeadow Lane and gritting problems to him for further investigation. Parking problem at the bottom of the St John Hall discussed with City Councillors. This parking problem has been reported to NCC. See item 3. Both city councillors agreed that there was the potential for a ward meeting with a focus on road safety to be held.



6.	Councillor Areas of Responsibility Matters Updates - Community Liaison - Bob Shepherd - Hall Update - The grounds have been maintained as they are annually. The committee are concerned to raise awareness of this valuable resource for Penhow and to diversify usage. Suggestions and ideas will be welcomed. Repairs to the guttering and other various minor repairs have taken place. - Community First -We are still appealing for a new generation of people to take on the magazine. We have adequate funds and even a little spare for local community initiatives. - Michael Weekes – - Verge management update – Pen Y Worlod Road to the Rock and Fountain. Streetscene have trimmed the verges and these look great! - Wildflower areas will be rotavated in February/early March and seeds will be planted following this. New signs are ready to be placed in each area. - Recreation Grounds and Street Furnishings -John Wagstaff and Keith Jones - Moles – traps in place - Minor works need to be carried out in the area. - Walking Path quotes discussed. Clerk to let NCC planning know about the intention to put path on park. Clerk to send quotes out to councillors and decision will be made by email.
7.	Village Matters (i) Picnic in the Park – subcommittee to run this event to be established. Chair, Michael Weekes and two local residents to make up this committee. (ii) Five Lanes Recycling Centre – see item 5. (iii) Noticeboards – agreement given to purchase the noticeboard for installation at the bus stop on the A48.
8.	Other Matters (i) Arcade Road – PCC have received a written response from NCC with regards to this complaint. PCC are not satisfied with this response and will reply accordingly. Clerk also to respond to the Complaints department. (ii) Green Spaces – Bob Shepherd. Please see following link for more details: https://www.oss.org.uk/supreme-court-overrides-rights-of-local-communities-on-village-greens/ This issue was highlighted to raise awareness of our registered green spaces. Clerk to investigate how to register a green space as a village green/common space.



9.	Planning Applications (New) Planning application 20/0051 Rose Farm Councillor Bartlett declared an interest and left the meeting for the duration of this item. Mrs L Partridge attended the meeting to discuss this planning application and to answer any queries arising. The application is for a stable block to be demolished and replaced with a new residence. The new building will be a dormer that does not overlook any properties along Arcade Road. Question about SSSI – Councillors were shown the area of SSSI on the map of the area. Question about exercising area – horses are there for treatment and recuperation and not for exercising. Question about horse waste – this is stored in a muck heap and sometimes removed from site. Question about run-off from roof of new building – Planning are due to visit the farm to look at this issue. Member of the public raised a concern about flash flooding from Rose Farm following heavy rainfall onto Arcade Road and neighbouring property. Currently flash flooding occurs following heavy rainfall. How will the drainage be planned for? Pre-application was applied for. Following a visit to the site this was approved by NCC. Member of public – no objections about the building but concern about the flooding and drainage issue. Councillors: • More environmental information required. • PCC to ask for more detail with regards to this planning application and how this effects the local environment and local residences.
10.	Planning Application (Updates) Update on the A48 planning query – the wall that has been erected has been passed by planning. Advice given that any building construction will require planning permission.
11.	Accounts & Financial Matters (i) Balances - £23079.30 (03.01.2020). This amount includes money ringfenced for further development of the park with an accessible walking track. (ii) VAT for 2018/19 has been claimed back. £2998.43 claim submitted. (iii) Payments agreed: Clerk salary, Wales Audit office £297.68 Griffiths signs confirmed payment of £144.00



	(iv)Website update – Councillors are pleased with the new website and agreed that the site was now ready to go live. A date will be agreed for this. (v) New noticeboard – agreement given to purchase the new noticeboard.
12.	A.O.B Seasonal meal – will be arranged. For information - Mr T burger van has reapplied to NCC to serve in the layby on the A48.
13.	Next Meeting – normally March, 4th 2020 at 7.15pm
14.	Correspondence – • Thank you card from Penhow Baptist Chapel for the donation towards the lighting of the Christmas Tree • One Voice Wales - Monmouthshire/Newport Area Committee – Minutes • Annual timetable of financial actions • Green and safe spaces presentation • One Voice Wales Response - Consultation on the Local Government and Elections (Wales) Bill