



Penhow Community Council

Clerk@penhowcommunity.org

www.penhowcommunity.org

Minutes of meeting held on Wednesday, 2nd October 2019

Present at the meeting on Wednesday, 2nd October 2019 were:

Chair: John Wagstaff

Councillors: Viv Batchelor
Keith Jones
Bob Shepherd
Anne Underwood

Clerk: Nicola Sutherland clerk@penhowcommunity.org

Councillors William Routley and Ray Mogford attended the meeting.

One member of the public in attendance.

1.	Apologies – Beryl Morgan, Michael Weekes, Graham Pollard
2.	Previous Minutes – Proposed by Viv Blandford and seconded by Keith Jones.
3.	Matters Arising – • Request to find out about responsibility for grounds and road maintenance (weeds in gutters) – clerk to forward information received so far to the Mayor so that this issue can be followed up. • Overgrown hedge has been cut back. • Play equipment contract – item 6 on agenda. • Community First item about the Five Lanes Recycling site. This will now be included in the next issue of the magazine. • Councillors were shown a draft of the Penhow Guide. See item 6. • Wildlife competition, picnic in the park and carol service – item 7 on agenda.
4.	Public Participation • Planning permission has been granted by NCC for a parking space for Rose Cottage. • PCC have followed up the Arcade Road issue with the Chief Executive and Councillor Jeavons. A copy of letters received will be sent to the Mayor by the Chair. The Mayor will then follow this up. • Five Lanes Recycling site Councillor Ray Mogford has raised this issue with City Services, Monmouthshire CC and Assembly Members. Residents of Penhow can only use this facility if they pay for the weight of the recycling they take to the centre. • Grass Routes buses. Newport have stopped their buses and also cooperation with Monmouthshire Grass Routes. Councillor Routley is following this issue up. This issue and any updates will be included in our next Community First article.



5.	Ward Councillor Matters Councillors William Routley and Ray Mogford attended the meeting. • Public recycling facility in the layby on the A48 has been overflowing with rubbish that has been dumped there. It was also noted that there has been a rise in illegal dumping of rubbish in the ward. • Signs for Market Road. ○ 30MPH sign at the top of Market Road is missing. Clerk to re-report this matter to NCC. ○ Welcome to Parc Seymour – please drive carefully. Clerk to re-request this sign. • General discussion about flooding on the A48 and reduction of speed limits across the Langstone Ward. • Parking at the end of Market Road near the A48. This parking causes a problem as it is close to the slip road and causes cars to have to pull into the oncoming lane near to the slip road. This issue will be raised in the Community First magazine article. • Ward Councillor surgery. Ideas for a possible 'street surgery' mooted. • Drainage issue on Seymour Avenue has been successfully solved.
6.	Councillor Areas of Responsibility Matters Updates (i) Community Liaison - Bob Shepherd • Hall – no serious issues raised. There are some quizzes planned. More support from Penhow residents would be appreciated. • Community First. Volunteers are needed to help support this fantastic community magazine. Please contact Sallie Mogford sallieamogford@gmail.com if you are interested. (ii) Penhow Guide – Community Council. The guide has been retyped and a new centrepiece map created. Details for care assessment contacts to be included in the guide. This important information will also be given to the Community First magazine for inclusion. (iii) Recreation Grounds and Street Furnishings -John Wagstaff, Keith Jones, Graham Pollard a. Maintenance contract. Contracts discussed. Unanimous decision taken to use Urban Recreation for regular inspection and maintenance of the play equipment. b. Small maintenance items will be addressed. c. Walking path. Grants to be researched for funding.
7.	Village Matters (i) Carol Service. Sue Kent has kindly agreed to organise this event. PCC will support this event. Date to be confirmed. (ii) Five Lanes Recycling Site – see item 4 and 5. (iii) Grassroutes bus service -see item 4. (iv) Defibrillator has had September check completed.



	(v) Best kept garden and wildlife competitions. This item discussed. Entry details to be agreed. (vi) Website. Hosting has moved to monthly payments. Clerk to investigate new website possibilities. (vii) Picnic in the Park – Chair and Clerk to meet with Langstone CC to discuss a joint event.
8.	Other Matters (i) Future Health Care for East Newport – Anne Underwood. The Health Board are looking to develop community links with local representatives. Anne has agreed to be the PCC representative. Anne was asked to find relevant information that can be shared with our community. (ii) Wildlife and Countryside Document proposal – Michael Weekes. Proposal to form a sub-committee to work on this document. Councillors asked to let clerk know if they would like to be part of this group. (iii) Rededication of Magor War Memorial – John Wagstaff attended this ceremony on behalf of Penhow CC. Penhow resident, Trevor W James, who was killed during the war is listed on this memorial.
8.	Planning Applications (New) (i) 19/0906 Castle Farm Barns – no concerns raised.
9.	Planning Application (Updates) (i) Arcade Road – see item 4
10.	Accounts & Financial Matters (i) Balances - £18290.73. This amount includes money ringfenced for further development of the park with an accessible walking track. Councillors have received a monthly bank reconciliation with the agenda since April 2019. Six monthly reconciliation is shown at the end of the agenda. There was a mistake on the reconciliation sent out with the agenda. An update has been given and is included with these minutes. Grants for the walking path to be researched by Chair and Clerk. Clerk to source quotes. (ii) Audit update. Several items have been requested to support the audit. These have been sent in to the audit team. Standing Orders to be reviewed by Chair and Clerk and present to the Council. (iii) Agree payments: Lottery Licence £20 (Christmas raffle), £33.60 website and £27.00 sympathy flowers. (iv) Clerk – confirmation received from the clerk with regards to the pension scheme.



11.	A.O.B • Flowers – agreement to provide sympathy flowers. • Request for council support for the Christmas raffle. Councillors agreed to purchase the raffle tickets and to provide a £50 prize. • Alleyway on Rockfield is very muddy. A resident has slipped and fallen on the mud this week. Clerk to report to NCC. • Wildflower seeds. Agreement to purchase seeds for next year. • Gwent Police updates are sent out by email. Residents can sign up for these updates at: https://member.everbridge.net/index/311715841441811#/login • Purple Poppies – WI have knitted lots of beautiful purple poppies. Monies raised from this initiative will be given to Newport City Dogs Home. • A48 water leak. This has been reported but the leak is still there. The leak will be reported again as concerns raised about the cold weather arriving. Clerk to also report this to NCC. • Tidy Team report is attached to these minutes. Next litter pick on Saturday, 26th October at 2.00pm.
12.	Next Meeting – normally November 6th 2019 at 7.15pm
13.	Correspondence – • Planning department 19/0906 • ABHB Community Network Event (see item 8) • Environmental Wales Act 2016 Wildlife and Countryside Document (see item 8) • One Voice Wales training sessions Sept and October 2019 All correspondence has been circulated by email to Councillors.
<u>Tidy Team Report</u> As planned, we held a Litter Picking event at 6pm on Thursday 26th September. Two people took part, myself and Jan. We started by thoroughly picking in the Playing Field, we then went on to Market Road, and picked from top to bottom. 2 x half bags were filled, and most items were sweet wrappers, cans, wet wipes and cigarette ends. If there are any areas where a litter pick would be of benefit, everyone is free to come forward with suggestions. The next litter pick is planned for Saturday 26th October at 2pm. Open to change, so a small ad will be put in the Penhow shop window. Thanks to everyone making litter picking a daily event!	