



# Penhow Community Council

[clerk@penhowcommunity.org](mailto:clerk@penhowcommunity.org)

[www.penhowcommunity.org](http://www.penhowcommunity.org)

## To members of the Penhow Community Council

You are hereby invited to the Ordinary Meeting to be held on

**Wednesday, 6<sup>th</sup> November 2019 at St. John's Hall at 7.15pm.**

**Members of the public are welcome to attend.**

Clerk – Nicola Sutherland (01633 401106) email [clerk@penhowcommunity.org](mailto:clerk@penhowcommunity.org)

## Agenda 11 2019

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| 1. | <b>Apologies</b> - To receive and accept apologies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2. | <b>Previous Minutes</b> – To approve the minutes from meeting held on the 2 <sup>nd</sup> October 2019.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 3. | <b>Matters Arising</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 4. | <b>Public Participation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5. | <b>Ward Councillor Matters</b><br>(i) Discussion and feedback from the NCC Councillors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6. | <b>Councillor Areas of Responsibility Matters Updates</b> <ul style="list-style-type: none"> <li>Community Liaison - Bob Shepherd <ul style="list-style-type: none"> <li>Hall Update:<br/>Quiz event is being planned for April 2020.<br/>Children's Christmas party will take place on Sat 21<sup>st</sup> December<br/>Pilates Christmas party will be held on 13<sup>th</sup> December<br/>The grounds will be tidied and serviced as soon as the leaves have stopped coming down<br/>Other events are being planned to both raise the profile of the Hall in the local consciousness and to help lead the community. The next meeting will be in January to consider what we might do and who needs to be involved.</li> </ul> </li> <li>Community First:<br/>The round of editions continues to roll out every 2 months. We do have limited spare cash and requests for small amounts of grant for local organisations and events are invited. We consider if it benefits the wider Langstone ward and not just a limited group of people</li> <li>Michael Weekes – <ul style="list-style-type: none"> <li>Wildflower update</li> <li>Roadside verges</li> <li>People and Wildlife</li> </ul> </li> </ul> |



|     |                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | <ul style="list-style-type: none"> <li>• Penhow Guide – Clerk.</li> <li>• Recreation Grounds and Street Furnishings -John Wagstaff, Keith Jones, Graham Pollard <ul style="list-style-type: none"> <li>• Maintenance update – planned maintenance will be carried out on the equipment by Urban Recreation after 8<sup>th</sup> November 2019.</li> </ul> </li> </ul>                                                                  |
| 7.  | <b>Village Matters</b> <ul style="list-style-type: none"> <li>(i) Party in the Park</li> <li>(ii) Carol Service</li> <li>(iii) Five Lanes Recycling Site</li> </ul> <p>Defibrillator has had October check completed</p>                                                                                                                                                                                                               |
| 8.  | <b>Other Matters</b> <ul style="list-style-type: none"> <li>(i) Community Councillor visit to the Mayor's Parlour. Suggested dates: 6pm 27<sup>th</sup> November or 3<sup>rd</sup> December 2019</li> </ul>                                                                                                                                                                                                                            |
| 9.  | <b>Community Councillor Vacancy</b>                                                                                                                                                                                                                                                                                                                                                                                                    |
| 10. | <b>Planning Applications (New)</b> <p>No new applications received</p>                                                                                                                                                                                                                                                                                                                                                                 |
| 11. | <b>Planning Application (Updates)</b> <ul style="list-style-type: none"> <li>(i) Arcade Road</li> </ul>                                                                                                                                                                                                                                                                                                                                |
| 12. | <b>Accounts &amp; Financial Matters</b> <ul style="list-style-type: none"> <li>(i) Balances - £26042.90 (21.10.2019). This amount includes money ringfenced for further development of the park with an accessible walking track.</li> <li>(ii) To approve payments: Clerk salary, website £33.60 and shop raffle tickets and prize £107.</li> <li>(iii) Website update.</li> <li>(iv) Management of Risks document – clerk</li> </ul> |
| 13. | <b>A.O.B</b>                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 14. | <b>Next Meeting</b> – normally November 6 <sup>th</sup> 2019 at 7.15pm                                                                                                                                                                                                                                                                                                                                                                 |
| 15. | <b>Correspondence –</b> <ul style="list-style-type: none"> <li>• Invitation to meet with the Mayor</li> <li>• Draft SPG Sustainable Travel Plan – NCC</li> <li>• OVW November training sessions</li> <li>• Everyday ageism item</li> </ul>                                                                                                                                                                                             |



- OVW bulleting
  - WG Remuneration Panel Draft Annual Report
- All correspondence has been circulated by email to Councillors.

|                                                 |  |  |  |          |                  |
|-------------------------------------------------|--|--|--|----------|------------------|
| PCC Summary Report 21.10.2019                   |  |  |  |          |                  |
|                                                 |  |  |  |          |                  |
| Bank balance - Reserve Account as at 04.10.2019 |  |  |  | £        | 26,760.42        |
| Bank balance - Current Account as at 04.10.2019 |  |  |  | £        | -                |
| Cash                                            |  |  |  | £        | -                |
| Plus receipts not yet showing on statement      |  |  |  | £        | -                |
| Less uncashed cheques                           |  |  |  | 743      | £ 20.00          |
|                                                 |  |  |  | 744      | £ 33.60          |
|                                                 |  |  |  | 746      | £ 342.25         |
|                                                 |  |  |  | 747      | £ 261.07         |
|                                                 |  |  |  | 748      | £ 33.60          |
|                                                 |  |  |  | 749      | £ 27.00          |
|                                                 |  |  |  |          |                  |
|                                                 |  |  |  |          |                  |
| Total uncashed cheques                          |  |  |  | £        | 717.52           |
| <b>BALANCE at 04.10.2019</b>                    |  |  |  | <b>£</b> | <b>26,042.90</b> |
|                                                 |  |  |  |          |                  |
| Receipts and Payments                           |  |  |  | £        | 8,250.38         |
| Balance b/f from 05.09.2019                     |  |  |  | £        | 18,510.04        |
|                                                 |  |  |  |          |                  |
| Balance b/f from 2018/19                        |  |  |  | £        | 16,858.73        |
| Plus Receipts in the year                       |  |  |  | £        | 17,839.71        |
| Less Payments in the year                       |  |  |  | £        | 8,655.54         |
| Balance in bank to date                         |  |  |  | £        | 26,042.90        |
|                                                 |  |  |  |          |                  |
| Prepared by: Nicola Sutherland 21.10.209        |  |  |  |          |                  |
| Checked by: Bob Shepherd                        |  |  |  |          |                  |

